SDF Data Fields for 2014
Roll Submittal (R. 1/9/13)
s.193.114 (2)(n), F.S.
Comma Delimited Format Only

	Data Field	Differences from 2011 Data Field Layout	Data Field Descriptions	Specifications
1	File type		"S" for Sales File	Alpha Field 1 Character
2	County number		Department of Revenue 2 digit county number (11-77)	Numeric Field 2 Characters
3	Parcel identification code		Parcel ID associated with the sales transaction listed. Must match parcel ID as listed on NAL file.	Alphanumeric Field Up to 26 Characters
4	Assessment year		4 digit year	Numeric field 4 Characters
5	Sale transfer code		Sale transfer qualification code – Real Property Transfer Qualification Codes for use Beginning January 1, 2012 (R. 12-14-2011) Codes include 01–06, 11–20, 30–43 and 98–99.	Numeric Field 2 Characters
6	Vacant or improved code		Use "V" for vacant or "I" for improved property at the time of the sale	Alpha Field 1 Character
7	Sale property change code		Enter a numeric code indicating significant change in property characteristics that occurred between the assessment reporting date and the date of the sale. Otherwise, leave blank. Accepted codes are as follows: 1 = Split; 2 = Combine; 3 = New Construction; 4= Deletion; 5= Disaster; 6= Other - Requires explanation; 7= Remodel and Renovation	Numeric Field 1 Character
8	Sale price		Sale Price	Numeric Field Up to 12 Characters
9	Sale year		Year of Sale	Numeric Field 4 Characters
10	Sale month		2 digit month of sale – "01" for January through "12" for December	Numeric Field 2 Characters
11	O.R. book		Official Record Book *If Clerk instrument number used, leave field blank	Alphanumeric field Up to 6 Characters

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12	O.R. page		Official Record Page *If Clerk instrument number used, leave field blank	Alphanumeric field Up to 6 Characters
13	Clerk instrument number		Utilize this field when no longer using the O.R. book and page system. Either this field or the O.R. book and page fields would be filled out, not both.	Numeric Field Up to 20 Characters
14	Sale identification code		A unique code assigned to each sales transaction itemized. This code should be either a unique internally generated code not exceeding 25 alphanumeric characters or a 4 digit code of which the first two digits indicate the year (08 or 09) and the second two digits indicate the transaction number (01, 02, 03, etc.). This identification code is to remain with the sale for all subsequent pertinent submissions. It is preferred that the transaction part of the code reflect the chronological order of processing of the sale.	Alphanumeric Field Up to 25 Characters

Notes:

1. Field names or header row are not to be included   2. One sales record per line   3. Field Values are separated by commas